



**SMOKE FREE TOBACCO FREE
CAMPUS
WMHI WORKGROUP-
Winnebago Room
AGENDA FOR 5-26-2005**

MEMBERS : Dr Arong, Ronecka Baker, Marilyn Clarenbach, Ben Eggum, Sharon Haberkorn, Connie Hannemann, Greg Hurlbut, Marla Hill Rita Kennedy, Mary Kotschi, William K, Larry Lautenschlager, Mike Leuthold, Jeff Manning, Mary Nitz, Joann O'Connor, Jennifer Rew, Larry Schomer, Diane Shaw, Natalie Stenson, Karen Wright, Sterling.

Task List/Agenda Items:

- 1. Signage proposal and estimate**
- 2. Patient Assessment Forms – roll out plan**
- 3. Staff survey – final review and implement**
- 4. Letters – when to send out, plan for implementing, to whom, etc.**
- 5. Survival Kit – review components- discuss how to implement**
- 6. Education efforts review – posters, Library, Best Practices group, Unit, Mini News, Web Site**
- 7. Unit Plans**
- 8. Peer Counseling sessions – roll out plan for implementing**
- 9. Booth at safety Training? – Marla**
- 10. Policy? Finalized and published?**
- 11. Use of gym**
- 12. Food provisions**
- 13. Correspondence/announcements from Central Office**

NEXT MEETING June 9, 2005